



Commercial and Industrial Energy Efficiency Energy Management System Installation, Upgrade and Optimization

Program Description

Our **Commercial and Industrial Energy Efficiency Program** is part of LES' Sustainable Energy Program. Customers taking advantage of this program may **save money, help reduce the need for more expensive energy** during peak periods of the year and ultimately **help delay the necessity to build additional, high-cost power plants**.

The **Energy Management Systems Program** is designed to help customers reduce costs associated with building HVAC, lighting, process and manufacturing systems. Installing or optimizing existing automated controls can help reduce energy use and peak demand without interrupting operations taking place within the building.

Application Process

- Before beginning a project, submit an online **Pre-authorization Form** to request funds for your project. LES will notify you regarding the availability of funds and, if funds are available, will provide you with a pre-authorization number.
- **Within 90 days following pre-authorization**, submit an **Reimbursement Form**, and a copy of the sales receipt itemizing:
 - New equipment purchased
 - Cost
 - Size
 - Type
 - Make
 - Model
 - Purchase date
- Please allow up to four weeks to receive reimbursement. Submitting forms with incomplete information will delay payment processing.
- **If a project expires, it can never be re-submitted (now or anytime in the future).**

SEP Incentive Calculation Formula

- The incentive will be calculated by LES staff.
- **A customer's maximum total program year incentive, for all Energy Management System projects, is \$50,000.**
- Maximum combined incentive of \$100,000 per customer per year for all projects that fall under the Commercial Industrial Energy Efficiency portion of the Sustainable Energy Program.
- Peak demand period occurs June-September, Monday through Friday, 2-8 p.m.

Program Guidelines

- This program applies to existing buildings (at least 5 years old) within the LES service territory.
- Incentives require pre-authorization by LES before purchase or installation.
- Incentive will only be available to customers with LES account balances that are not past due.
- An extension is never guaranteed.
 - Consideration of an extension is at the discretion of LES staff
 - LES will perform an inspection to verify the project is at least 50% complete and can be completed if we add an extension. If we feel it cannot or will not be completed, we will not add an extension.
- Incentive will be the lesser of the following three amounts:
 - 20% of the new system cost
 - 50 cents per square foot of floor space being served by the new system
 - \$50,000
- Final purchase price is determined after all contractor, distributor and/or manufacturer warranty adjustments, discounts, reimbursements, rebates, incentives and gift certificates are deducted.
- An analytical estimate of the energy and demand reduction (with supporting calculation assumptions) must be provided at the time of application for **pre-authorization**.
- LES staff must deem the project will result in a reasonable kW (demand) and annual kWh (energy) reduction.
- The system (or individual controls) must be installed to manage areas, equipment or processes not currently covered by an existing system. Expanding or optimizing an existing system can qualify, but replacing an existing system or existing individual controls does not.
- The minimum qualifying customer investment is \$500.
- The Reimbursement Form must be accompanied by a proof of purchase that indicates the control type, make, model, purchase date, cost and vendor.
- **If a project expires, it can never be re-submitted (now or anytime in the future).**
- LES is making this program available for the benefit of its customers and the program is in no way intended to create a property right or interest in any participating contractor, seller or other third-party.
- All authorizations under the program are based upon compliance with Program Guidelines within the sole discretion of LES.
- LES reserves the right to conduct pre and post inspections.
- Refer to the “**Commercial and Industrial Energy Efficiency – General Terms and Conditions**” for more information pertaining to this portion of the program.