



Form 713S  
01/2020

# OWNER REQUEST FOR SERVICE REMOVAL

**Form must be filled out in its entirety before the request is submitted.**

LES ACCOUNT NUMBER(S) \_\_\_\_\_ METER NUMBER(S) \_\_\_\_\_

SERVICE ADDRESS \_\_\_\_\_

OWNER'S NAME (please print) \_\_\_\_\_

OWNER'S ADDRESS \_\_\_\_\_

OWNER'S TELEPHONE NUMBER(S) \_\_\_\_\_

REQUESTOR'S NAME AND NUMBER (if different from owner) \_\_\_\_\_

DATE REMOVAL NEEDED \_\_\_\_\_

CHECK THIS BOX TO RECEIVE A FOLLOW-UP CALL AFTER THE REMOVAL IS COMPLETE.

REASON FOR REMOVAL (i.e., demo)

I understand that I am requesting a **COMPLETE** service removal. This request will remove the entire LES service connection up to the meter socket. If I wish to reconnect the service after this removal, I will be responsible for all charges related to labor, material, equipment, and overhead. An approval from the appropriate code agency (permits) will be required for reconnection.

AUTHORIZED SIGNATURE \_\_\_\_\_

OWNER or REQUESTOR (circle one)                      Owner                      Requestor

DATE OF REQUEST \_\_\_\_\_

**A MINIMUM OF FIVE LES WORKING DAYS FROM THE DATE THIS REQUEST IS RECEIVED IS REQUIRED BEFORE SERVICE REMOVAL CAN BE COMPLETED. THIS WORK MAY TAKE LONGER THAN FIVE WORKING DAYS AND IS DEPENDENT ON CREW AVAILABILITY.**

*Please note, this form is good for secondary wires and meters only. For removal of primary wires and LES equipment, please contact LES engineering.*

**RETURN THIS FORM TO:**

Attn.: Customer Care  
Lincoln Electric System  
1040 O Street  
P.O. Box 80869  
LINCOLN NE 68501-0869

Phone: 402.475.4211  
Fax: 402.742.4891  
Email: customerservice@les.com

**INTERNAL USE ONLY:** For any commercial accounts with a 200 amp service or greater, send a copy of this form to Engineering Services (Customer Services Engineering Supervisor).

**Distribution:** LES staff complete, process, and file as appropriate. If commercial account with 200 amp service or greater, send copy to Engineering Services.  
**Retention:** ACT+6Y (ACT=Current Year)